

**KENTUCKY BOARD OF SPEECH-LANGUAGE
PATHOLOGY AND AUDIOLOGY
MINUTES
May 8, 2012**

The Board Meeting of the Kentucky Board of Speech-Language Pathology and Audiology was held at the Office of Occupations and Professions, 911 Leawood Drive Frankfort, Kentucky on April 10, 2012.

MEMBERS PRESENT

Anne Olson, Chair, Audiologist
Jan J. Weisberg, Otolaryngologist
Heather Johnson, SLP
Richard Dressler, SLP
Robin L. Harris, SLP
Deanna L. Frazier, Audiologist
George Purvis, Audiologist
Bettyruth Bruington, At Large

**OCCUPATIONS AND PROFESSIONS
STAFF**

Marcia Egbert, Board Administrator
Courtney Bourne, Executive Director
Susan Ellis, Operations Section Supervisor
Debra Day, Administrative Section Supervisor
Janet Cox, Internal Policy Analyst II

MEMBER ABSENT

None

BOARD ATTORNEY

Michael West

Call to Order

Chair Anne Olson called the meeting to order at 1:30 p.m.

Minutes

A motion was made by Richard Dressler to approve the minutes of April 10, 2012. The motion was seconded by Jan Weisberg. Motion carried.

Board Monthly Financial Report

The Financial Report for July 1, 2011 through April 30, 2012 was reviewed and discussion followed. No further action taken.

Licensure Status Report

The Board reviewed the current Licensure Status Report. No further action taken.

O & P Report

- FY 2013 & 2014 Memorandum Of Agreement (MOA) :
Executive Director Courtney Bourne attended the meeting along with Susan Ellis, Operations Section Supervisor; Debra Day, Administrative Section Supervisor; and Janet Cox, Internal Policy Analyst II to memorialize the FY 2013 – 2014 MOA between the Speech Language Pathology and Audiology Board (SLP/A) and the Office of Occupations and Professions. Ms. Bourne handed out an information sheet on the guidelines used to calculate the administrative fees that were

charged to the Boards. Three criteria were used in the calculation – Number of licensees per board, Percentage of board administrator time and an annualized cycle of receipts. Below is the information that was used to calculate the FY 13 and FY 14 administrative fee of \$125,100 for the SLP/A Board. This new fee represents an increase of \$15,300 over last year's administrative fee.

- Number of Licensees as of July 1, 2011 – 2776
- Total Licensees at O & P – 21,373
 - % of Licensees that are SLP/A – 12.99%
- SLP/A % of Staff Time – 50%
 - SLP/A % of Staff Time across all Boards at O&P – 6.17%
- 1 Cycle of Receipts Annualized - \$208,969
 - Total of Receipts for all boards at O&P is \$2,062,225
 - Of this amount, SLP/A receipts is 10.13%

The O&P operating budget includes staff salaries, lease, utilities, office supplies, equipment and maintenance, computer services, telephone services, janitorial services, etc. The administrative fee assessed to SPL/A of \$125,100 is 9.76%.

Discussion followed with several questions asked that needed clarification about how the increase in fees were calculated. The MOA will go into effect July 1, 2012 for two years with an option to terminate given 30 days notice.

George Purvis moved to accept the MOA for FY 2013 and 2014 with all contents discussed. Betty Ruth Bruington seconded the motion. Discussion followed. Chair Anne Olson called for a vote. Motion carried unanimously. Attorney Michael West and Chair Anne Olson signed the MOA.

- MOA with Physical Therapy – The Board had asked Ms. Susan Ellis at the last Board meeting to create an MOA with Physical Therapy to use their investigator for up to fifty (50) hours at \$40 per hour for the remainder of this year. Ms. Ellis reported that the MOA had been created.

Attorney's Report

Michael West reported that he and Chair Anne Olson attended the Administrative Regulations Subcommittee Review held April 11, 2012. Everything went smoothly and the proposed changes have gone into effect. New forms can be used.

Mr. West reported that he sent out all the letters he was assigned to write at the last meeting, is working on creating language for incorporating the remainder of the forms into the regulations, and is in the process of drafting the language in regard to Telehealth and CEU's.

Mr. West investigated the regulations at LRC that were in effect in 2008 in regard to inactive status of licensees. He reported that the language is basically the same as it is now. He stated there are different ways to handle the reactivation language and he will use a reactivation model to write the regulations using the requirements the Board

requested of having to have 30 hours of CEU's within the previous 24 months to reactivate a license.

Complaint Committee Report

The Committee reviewed five cases. George Purvis recommended the following on behalf of the Complaint Committee:

- Three cases who obtained CEU's after the January 31, 2012 deadline were approved for the CEU's but the Committee recommended an investigation be done to determine if any of these were practicing without a license.
- One case was approved but the Committee requested an administrative audit of the file to determine if the Board owes the licensee a refund on renewal fees .
- One case was not approved for renewal and an investigation of this case will be done to determine if licensee was working without a license.

Richard Dressler seconded the Complaint Committees recommendation.
Recommendation approved as submitted.

Old Business

A response to Tamara Cranfill by Richard Dressler and one by Michael West were reviewed. No further action was taken.

Inactive Licenses: The list of inactive licenses was discussed. The Board was in agreement that the only way they could determine how long a licensee had been on inactive status was to look at their payments over the past years. Heather Johnson moved that Marcia Egbert provide the Fiscal Section with a list of inactive SLP's, SLPA's and AUD's and have them give the Board a payment list on each licensee to be reviewed by the Board at their next meeting. Deanna Frazier seconded the motion. The motion carried.

Response e-mail from Jeff Boler: The Board instructed Marcia Egbert to request that Jeff Boler create a group e-mail list for all active and inactive licensees and do a query to create a list of those licensees without e-mail addresses so that a letter can be sent to all active and inactive licensees.

Archive Issues: Anne Olson will create archive issues and send to Marcia Egbert to be included in the Archive Issues Notebook. Marcia Egbert will index the notebook for easy access to the issues.

Frequently Asked Questions (FAQ's): Discussion was held on how to determine what questions should go in this section on the website. Marcia Egbert recommended that the Board members send her questions that they are asked frequently and she will compile a list and bring it back to the Board for review.

The Board was informed that restitution from Susan E. Boyer was received. No further action.

The draft letters that Anne Olson created on renewals were reviewed and discussed. Future discussion needed on the penalties for late submission of CEU's.

Robin Harris requested clarification from the Board on her assignment to write an article for the KSHA newsletter. She asked if this was a one-time article or if she was to submit an article for each quarterly issue. The Board responded that they would like for her to do one quarterly on different aspects of SLP/A, i.e. Caseload questions, renewal information, CEU requirements, etc. Ms. Harris will contact Dr. Page to confirm deadline dates for articles.

New Business

Richard Dressler distributed a handout to the Board with wording for several different PSA announcements. He obtained the wording from the ASHA website. He reported that his next step is to obtain a list of stations in Kentucky to send the PSA announcements for permission to air them.

The National Council of State Boards of Examiners (NCSB) for Speech-Language Pathology and Audiology will be held in September. Richard Dressler made a motion for the Board to approve travel and per diem for him and George Purvis to attend the conference. George Purvis seconded the motion. The motion carried. The Board also received a call for nominations for office of President-Elect. George Purvis recommended that the Kentucky Board submit the name of Doreen Oyadomari to the call for nominations. The Board was in agreement and Marcia Egbert will submit her name to NCSB.

Chair Anne Olson opened up the floor for additional discussion of the newly signed FY 13 - 14 MOA described above. Discussion followed to clarify certain items in the MOA. No further action was taken.

Application Review

The Applications Review Committee met at 10:00 a.m. Dianna Frazier made a motion, seconded by Robin Harris to approve recommendations made from today's committee meeting for the following applicants for licensure in the appropriate area including online renewals. The motion carried.

SPEECH- LANGUAGE PATHOLOGY INTERIM – *Jennifer Belden, Whitney Berry, Debra B. Buckman, Laura Crawford, Emma C. Feinauer, Sarah Elaine Groppo, Whitney B. Hall, Ryan Scott Husak, Courtney L. Jensen, Laura C. Long, Rebecca M. Morrow, Rachel E. Payne, Stefanie Pennington, Fatima Warren, Elizabeth Waters*

SPEECH- LANGUAGE PATHOLOGY INTERIM – DEFERRED – *Sarah M. Smith*

SPEECH- LANGUAGE PATHOLOGY INTERIM – EXTENSIONS – *Mary Elizabeth Ewing, Tara McInturf, Kathleen Taylor, Robin Lynn Wilson*

SPEECH- LANGUAGE PATHOLOGY – *Barbara Lee Adams, Courtney A. Bowling, Felicia Ann Church, Katherine Ann Doyle, Rachel Anne Fielder, April Michelle Holman, Marcea Hughes, Sandra Delores Jarvis, Sarah McGinnis, Emily Ann Miller, Dana H. Murphy, Rachel Diane Fields Nolan, Cari D. Payton, Lynette C. Schultz, Cali Lin Sills, Elizabeth G. Smither, Tiffany Dean Taylor, Sara Utley, Crystal Williamson*
 SPEECH- LANGUAGE PATHOLOGY ASSISTANT – INTERIM – *Jillian L. Gaulke, William A. Mabrey*

RENEWALS WITH HOURS OBTAINED OUTSIDE RENEWAL DEADLINE: *Tonya Holbrook, Jason Phirsichbaum, Larry Todd Winston, Jill Ritter*

AUDIOLOGY – *Tammy J. Vaughan*

CONTINUING EDUCATION: *Approval of all CEU's. The approved number of hours will be posted on website.*

Travel and Per Diem

A motion was made by Heather Johnson and seconded by Richard Dressler to approve payment of travel expenses and per diem compensation to eligible members in attendance at today's meeting. The motion carried.

Next Meeting

The next Board meeting will be held on June 12, 2012. Anne Olson will check with Judith Page on the results of the Work Session that she facilitated for the Board on April 9, 2012.

Adjournment

The Board Meeting was adjourned by Chair Anne Olson at 3:08 p.m.

Respectfully Submitted:

Marcia Egbert

ITEMS TABLED

License Flow Charts
 Ethic Research